

Charging and Remissions Policy

1. Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2. Voluntary Contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent/carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 Children in receipt of Pupil Premium funding may attend educational visits at a reduced rate if prior agreement is made by the Headteacher.
- 2.4 The cost of all educational visits is based on the full cost of the visit, including transport, divided by the number of children in the class.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a theatre company;
 - school trips abroad;
 - musical events.

3. Residential Visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do suggest a charge to cover the costs of board and lodging, although parents and carers who receive state benefits may be exempt from this charge. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

Charging and Remissions Policy

4. Music Tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents and carers in receipt of state benefits are exempt from payment. We give parents and carers information about additional music tuition at the start of each academic year.

5. Swimming

- 5.1 The school organises swimming lessons for all children in Year 4 and currently Year 5 pupils. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents and carers when these lessons are to take place.

6. Sports Coaching

- 6.1 The school offers additional sports coaching after school. A teacher, who is a member of the school staff, runs and organises these sessions. We make a small charge for some of these sessions.

7. Ingredients/ materials for practical subjects

- 7.1 Parent/carers are encouraged to provide materials for practical subjects, but no child will be disadvantaged because of parent/carers inability / reluctance to pay. Where necessary, school will pay the cost of this.

8. Lost school equipment, books etc

- 8.1 Parent/carers may be requested to replace school equipment, books, etc which have been lost or damaged by their child.

9. Breakages and damages to school buildings, furniture or property

- 9.1 Breakages and damages to school buildings or property by a pupil may be charged to parents by the school, as per the home-school agreement.

10. School Meals

- 10.1 Children in Year 3 to 6 must pay for their school meals unless entitled to Free School Meals. Their account on ParentPay must be kept in balance and any meals taken will be charged at £2.30 by the kitchen. Chartwells, the school meal provider, agree to children's accounts reaching £-11.50 after which the school will pay any further meals. The school will ask parents to pay any debt owed to the school in a timely manner.

Charging and Remissions Policy

11. Breakfast Club

11.1 All children are entitled to come to Breakfast Club at the cost of £2.50 per child per day. Children may attend for free at the discretion of the Headteacher. The school reserve the right to refuse entry to children who do not have sufficient funds in their account.

10. Monitoring and Review

10.1 This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.

Policy agreed by Governors: Oct 2017

Date of next review: